

Collection of Personal Data - Statement of Purposes

Purpose of Collection

1. The personal data are provided by visitors or outsiders when paying visits or making enquiries/complaints to the Department of Health for the following purposes:

- (a) For record/statistical purpose; and
- (b) To facilitate communication or follow up action as required in enquiry/complaint case.

The personal data collected will be retained no longer than necessary for the fulfilment of the above purposes. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to accede to your request or conduct in depth investigation in complaint case.

Classes of Transferees

2. The personal data you provide are mainly for use within the Department but they may also be disclosed to other Government bureaux and departments or relevant parties for the purposes mentioned in paragraph 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have the right of access and correction with respect to your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in paragraph 1 above. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to:

Administration Section of Chinese Medicine Regulatory Office

Department of Health

16/F, AIA Kowloon Tower, Landmark East, 100 How Ming Street, Kwun Tong,
Kowloon, Hong Kong

Tel: (852) 3904 9104