

Statement of Purposes

Purpose of Collection

1. Personal data supplied by you to the Chinese Medicine Regulatory Office (the Office) of the Department of Health in connection with your applications for Import/Export licences for proprietary Chinese medicines or Chinese herbal medicines (the applications) will be used for the following purposes:
 - (i) Considering and processing the applications,
 - (ii) Checking compliance with various legal and administrative regulations, and
 - (iii) Compilation of statistics.

Incomplete or inaccurate information provided in the applications may affect the consideration and processing of the applications and may result in their deferral or rejection, and/or other administrative/legal action being taken against the parties concerned.

Classes of Transferees

2. The personal data you provide are mainly used by the Department of Health for the above purposes but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in paragraph 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have the right to request access to and correction of your own personal data as provided in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in paragraph 1 above. A fee may be imposed for a data access request.

Enquiries

4. Enquiries concerning personal data provided, including the making of access and corrections, should be addressed to Senior Pharmacist (Chinese Medicine) of the Chinese Medicine Regulatory Office
16/F, AIA Kowloon Tower, Landmark East, 100 How Ming Street, Kwun Tong, Kowloon.

For enquiry, please contact 3904 9230

Disclaimer

Applications made on forms downloaded from this homepage have to be submitted in paper format and are subject to the terms and conditions as they appear on the Office's master copy of these application forms. Any alteration of the terms and conditions on the application forms is NOT permitted. The Office reserves the right to take legal and/or administrative action against any unauthorized alteration of the application forms and reject the applications concerned.